EMPLOYMENT APPLICATION

1. **PERSONAL INFORMATION**

|  |  |
| --- | --- |
| Name as per IC |  |
| Position Applied |  | Desired Salary |  |
| Gender |  | Available Start Date |  |
| New NRIC No. |  | Race |  |
| Passport No.(Non-Malaysian) |  | Nationality |  |
| Residence Address |  |
| Email Address |  |
| Contact Information | HP No. : Home/Other No. : |
| Critical Illnesses | (No/Yes ; Please specify) | Mode of Transportation |  |

1. **WORKING EXPERIENCE HISTORY**

|  |  |  |  |
| --- | --- | --- | --- |
| Duration | Employer Details | Position Held & Salary | Reason for Leaving |
| ***For Example*** *Jan 2018 –* *Feb 2020* | ***For Example****Company Name : Goldion X Sdn Bhd**Referee Name : Ms Christina Wong (Manager)**Referee Contact No. : 012-345 678 / 03-2255 6677* | *Jr. Technical Artist****RM : 3200.00*** | *Seek better opportunity.* |
|  | Company Name :Referee Name :Referee Contact No. :  | **RM :** |  |
|  | Company Name :Referee Name :Referee Contact No. :  | **RM :** |  |
|  | Company Name :Referee Name :Referee Contact No. :  | **RM :** |  |

1. **EDUCATION HISTORY**

|  |  |  |
| --- | --- | --- |
| Duration | Name of Institution / School | Highest Achievement |
| ***For Example****Jan 2012 – May 2014* | ***For Example****INTI International College Subang Jaya* | *Diploma in Multimedia Design (CGPA : 3.24)* |
|  |  |  |
|  |  |  |
|  |  |  |

1. **TECHNICAL KNOWLEDGE**

|  |  |
| --- | --- |
| Criteria | Remarks |
| Technical Capabilities(If applicable, please state and RATE your mastery level between 1-5 ;5 being expert level)***For example:*** *C# (3), Unity (4), Maya (5), Adobe Illustrator (2), Adobe Premiere Pro (2)* |  |

1. **PROFICIENCIES**

|  |  |
| --- | --- |
| Skills, Tools, Language, etc. | Please rate your mastery level between 1-5 (5 being expert level; N/A if Not Applicable) |
| Microsoft Word |  |
| Microsoft Excel |  |
| Microsoft Powerpoint |  |
| Google Documents |  |
| Google Slides |  |
| Google Sheets |  |
| English | Spoken: Written:  |
| Chinese (Mandarin) | Spoken: Written:  |
| Bahasa Melayu | Spoken: Written:  |
| Other Language (Please state) : | Spoken: Written:  |

1. **DECLARATION**

By signing below, I hereby certify that all the information given are true and complete to the best of my knowledge. I understand that MNSTRY ASIA SDN BHD may conduct further investigative background checking to verify the above information in coming to an employment decision. In the event of a successful employment, I understand that any false or misleading information given in the application and during the interview(s) may result in rendering any employment agreement with the company null and void.

Signature : Date :

Name (As per IC) :

END

|  |  |  |
| --- | --- | --- |
| No. | Questions | Response |
| 1. | Do you have any strengths & weaknesses? If so, what are they? |  |
| 2. | What are your career goals for the next 5-10 years and why do you think Ministry XR can provide you the platform to achieve those goals?  |  |
| 3. | Please describe the perfect working environment. |  |
| 4. | Please describe a time when you were faced with a major obstacle (at work or otherwise) and how you overcame it. What did you learn from it? |  |
| 5. | Drawing from your work experience, give an example of a time where you wanted to give up but chose not to in the end. |  |
| 6. | Tell me about a time when it was necessary to admit that you had made a mistake. How did you handle that? |  |
| 7. | You are attending a company Halloween party, How would you dress and why?a.) Cosplay as Count Dracula b.) Jeans and T-shirtc.) A hot nurse and say ‘Let’s PARTAAYY!’ d.) Others (Please specify and why?) |  |
| 8. | How will you be able to contribute to the growth of Ministry XR? |  |